

# **Sarah Hirsch**

1715 Red Coach Lane • Algonquin, Illinois 60102  
sarah\_e\_hirsch@yahoo.com • www.sarahehirsch.com • 847-293-1417

## **Experience:**

### **Reel Audiobooks**

### **Nashville, Tennessee**

Audio Engineer

October 2021 – Present

- 2<sup>nd</sup> QC engineer; proofing audio files before final distribution
- QC engineer; proofing and editing audio files for editor/client production
- Pre-Assembly engineer; editing raw audio and setting up timeline for lead engineer

### **Directions, Inc.**

### **Schaumburg, Illinois**

Production Assistant/Audio Engineer

March 2010 – March 2020

September 2007 – November 2008

- Archive/restore and organize backups for video and graphics library
- Digitize and encode video/audio files for edit and/or web
- Archival media management and inventory
- Prep graphics for video/PowerPoint and/or label design
- Asset management and research
- Audio engineer/editing voice over sessions
- Watch Out programmer
- Teleprompter operator
- Edit video and DVD interface design
- Reception and administrative assistance
- Presentation website management and workshop/program record post production

Freelance Watch Out Programmer

January 2009 – April 2009

- Programmed graphics and videos for NADA 2009 & AALU 2009 Shows in Watch Out

### **Driver's Ed Mutiny**

### **Schaumburg, Illinois**

Assistant Sound Engineer – Independent Film

April – June 2009

- Replaced production audio with overdubs and synced to video

### **NikeStore Woodfield**

### **Schaumburg, Illinois**

Sales Associate/Cashier

October 2005 – January 2010

- Audited and balanced daily accounts
- Boxed and bagged apparel and merchandise
- Upheld highest standards of customer service
- Maintained inventory and stock
- Kept store orderly and organized
- Assisted in set up of store displays

## **Technical Skills:**

Proficient with Mac & PC

|                |             |                  |                 |                     |
|----------------|-------------|------------------|-----------------|---------------------|
| Audacity       | Audition    | Creative Writing | Digital Editing | Digital Photography |
| Digital Video  | Drawing     | DVD Authoring    | DVD Studio Pro  | Final Cut Pro       |
| Equipment      |             |                  |                 |                     |
| Graphic Design | Lighting    | Microsoft Office | Photoshop       | Premiere            |
| Pro Tools      | Sound Forge | Soundtrack       | Storyboarding   | Watch Out           |