

Sarah Hirsch

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Experience

Reel Audiobooks
Nashville, TN

October 2021 – Present

Audio Engineer

- 2nd QC engineer; proofing audio files before final distribution
- QC engineer; proofing and editing audio files for editor/client production
- Pre-Assembly engineer; editing raw audio and setting up timeline for lead engineer

Directions, Inc.
Schaumburg, IL

March 2010 – March 2020
September 2007 - November 2008

Production Assistant/Audio Engineer

- Archive/restore and organize backups for video and graphics library
- Digitize and encode video/audio files for edit and/or web
- Archival media management and inventory
- Prep graphics for video/PowerPoint and/or label design
- Asset management and research
- Audio Engineer/editing voice over sessions
- Watch Out programmer
- Teleprompter operator
- Edit video and DVD interface design
- Reception and administrative assistance
- Presentation website management and workshop/program record post production

Freelance Watch Out Programmer

January 2009 – April 2009

- Programmed graphics and videos for NADA 2009 & AALU 2009 Shows in Watch Out

Driver's Ed Mutiny
Schaumburg, IL

April 2009 – June 2009

Assistant Sound Engineer

- Replaced production audio with overdubs and synced to video

NikeStore Woodfield
Schaumburg, IL

October 2005 – January 2010

Sales Associate/Cashier

- Audited and balanced daily accounts
- Boxed and bagged apparel and merchandise
- Upheld highest standards of customer service
- Maintained inventory and stock
- Kept store orderly and organized
- Assisted in set up of store displays

Technical Skills

Proficient with Mac & PC

Audacity

Audition

Creative Writing

Digital Editing

Digital Photography

Digital Video Equipment

Drawing

DVD Authoring

DVD Studio Pro

Final Cut Pro

Graphic Design

Lighting

Microsoft Office

Photoshop

Premiere

Pro Tools

Sound Forge

Soundtrack

Storyboarding

Watch Out